

Central Intelligence Agency



Washington, D.C. 20505

23 April 1984

MEMORANDUM FOR ALL EMPLOYEES

SUBJECT: Pursuing Excellence

I am very pleased with the reports I have received from the Deputy Directors on the progress being made in following up on many of the suggestions you made to me in February.

I also have drawn on your papers in preparing an expanded goals statement. I like to think of it as a checklist of principles and operating standards. I am sending a copy to each of you, and am particularly interested in having it used in orienting and indoctrinating new employees to the mission, standards, and work ethic of our organization.

A handwritten signature in cursive script, reading "William J. Casey".

William J. Casey
Director of Central Intelligence

Attachment